

# PPM Ltd Homecare

**Personal Property Home Care Management** reaches to all homes throughout the Greater London area and offers a comprehensive house-keeping service to homeowners who have to leave their property vacant for extended periods of time. Owners can now enjoy peace of mind knowing they have a dedicated personal assistant to look after their property when they are not able to be there.

**Home Care Management provides a bespoke service to ensure no detail is overlooked. A typical menu of standard services includes:**

## Fee Structure

The Home Care Management Service fees start from £40 per week, and, depending on the size of the property and services required, are tailored to your requirements.



**We can begin managing your property today. Contact us on 020 7607 1712 or email us at [enquiries@personalpropertymanagement.co.uk](mailto:enquiries@personalpropertymanagement.co.uk).**

- Arranging house-keeping services (windows, carpets, chimney sweeping and other cleaning)
- Mortgage, warranty, insurance renewal notification
- Keeping a maintenance schedule
- Mail forwarding
- Arranging grounds maintenance and access
- Arranging access for our extensive list of approved professional and trustworthy contractors.
- Undertaking emergency work
- Ensuring the property is secure
- Freezing media facilities payments until the property is occupied again
- Confidentiality provision for all works undertaken
- Removal of junk mail
- Property condition check
- 24-hour key holder service, including intruder alarm representation
- Emergency call out as required
- Weekly property visit, covering every room in the property
- Security checks
- Pre-arrival home cleaning

Home Care Management clients are typically owners of homes or apartments, who want to know that their property is being looked after in their absence and it will be ready to occupy as required. The service meets the requirements of many insurance policies in respect of long-term absence, and offers peace of mind if anything goes wrong, there is someone there to deal with it promptly.

The Homecare Management Service can be tailored to your individual requirements, to relieve the owner of any involvement in managing their property, should they wish. The Personal Property Home Care Management Service can be tailored to meet any need, so it can relieve the owner of any involvement in managing their property, should they wish. the property and services required, are tailored to your

**Your Personal Assistant can offer a more detailed Homecare service for which the charges will depend the size of the property and complexity work facilitated. Below provides a typical list of additional services you may require.**

- Paying household bills
- Disputing incorrect household bills
- Issues and disputes regarding communal areas, parking and rubbish collection
- Insurance claims
- Preventative maintenance reviews
- Complete maintenance services (electrical, plumbing etc)
- Security review
- Utility bill payment